Annexure 3

**Creche Termination Form (CTF)**

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| --- | --- |
| **Particulars** | **Detail** |
| **Employee Name** |  |
| **Employee email id** |  |
| **Employee details** | HCL ID |  | Contact number |  |
| **Child Name** |  |
| **Child details** | Date of Birth | DD/MM/YY | Age |  | Gender | Male/Female |
| **City of Usage (Location)** |  |
| **Creche Name** |  |
| **Tenure: Start - End date** | From | DD/MM/YY | To | DD/MM/YY |
| **Signature** |  |
| **Name** |  |
| **Date** |  |